





# TERMS AND CONDITIONS

The **registration of participation is binding**. Please note that the conference programme may be subject to changes.

# Confirmation

Participants will receive a confirmation email from <u>fig@fig.net</u> after the purchase of the conference registration. An invoice of the purchased will be included in the confirmation email. Participation is not guaranteed until full payment of the registration fee is received.

#### Substitution

If you are unable to attend, you are welcome to nominate someone else to attend in your place at no additional cost. Please advise substitutions by writing to FIG Office. Please note: Any substitution that is not communicated in writing will not be considered valid. The financial aspect has to be handled between the registered individual who is not attending and the individual who is substituting.

# Cancellation policy and refunds

Cancellations need to be made in writing to the FIG Office, please include your bank details for reimbursements.

An administrative fee of EUR 50 will be withheld from all refunds.

Refunds will take place within 30 days of receiving the completed cancellation form. The conference is not responsible for the potential differences in the exchange rate. This cost has to be borne by the buyer. If payment has already been made, credit card disputes cannot be used to obtain a refund. In order to receive a refund, you have to follow the procedure described above.

In the event that the conference is cancelled by the FIG Organizing Committee, or by any reason or any factor out of the control of the Organizing Committee, such as force majeure, natural disasters, weather conditions, acts of terrorism, or by any other cause beyond the control of the FIG Organizing Committee, which results in the 2020 FIG Commission 7 Annual Meeting cannot take place; the FIG Organizing Committee will try to make all possible to reschedule the meeting.

In such cases, the registration fee will be reimbursed.

## **Disclaimer**

The FIG Organizing Committee will not accept any liability for death, injury, any loss, cost or expense suffered by any person (including accompanying persons or partners or attendant caregivers). In particular, the Organizers will not accept any liability for losses arising from the provision or non-provision of services provided by hotel companies or transport operators. Nor can the Organizers accept liability for losses suffered by reason of war including threat of war, riots and civil strife, terrorist activity, natural disasters, weather, fire, flood, drought, technical, mechanical or electrical breakdown within any premises visited by delegates and/or partners in connection with the conference, nor losses suffered by reason of industrial disputes, governmental action, registrations or technical problems which may affect the services provided in connection with the conference.

Any person or organization not affiliated with FIG Commission 7 Annual Meeting may not use, copy, alter or modify FIG Commission 7 Annual Meeting photographs, graphics, videography or other, similar reproductions or recordings without the advance written permission of an authorized designee from FIG Commission 7 Annual Meeting.

## **Data protection**

At the International Federation of Surveyors (FIG) we take your privacy seriously, and want you to understand clearly how we will use the personal data you supply when registering to attend this conference, which represents the establishment of a contract between you and FIG. We have one set of conditions for "ordinary" personal data (name, contact details, job title, etc) and a different approach to "sensitive" personal data (eg personal photograph; dietary requirements; disabilities). Where there is a legal requirement for FIG to share delegates' personal data with government authorities in the host destination (eg for national security reasons), this will be clearly communicated to delegates.

By registering, you agree to share the "ordinary" personal data you provide with the other delegates who will attend the meeting, to enable effective networking and business exchanges to take place.

By registering, you agree that FIG may process your data in their event registration system, and may communicate with you via email, post or other methods with important messages relating to this meeting.

By registering you agree that FIG may add your personal data to their main CRM system, where they maintain records of the FIG-related activities of FIG members and others who have expressed an interest in FIG membership or FIG's services and events. The general FIG privacy policy will then apply.

By registering you agree that your ordinary data will be shared with sub-contractors such as tour operators for this purpose only.

Your data will never be sold or shared with external parties.

Special opt-in conditions for sensitive personal data Some personal data is regarded as particularly sensitive, and FIG will always handle this type of data with an appropriate level of care.

By agreeing to the general conditions when you register you also agree to let FIG use photo material in which you may be included this being in FIG news or promotional material, whether in print, electronic or other media, including social media and the FIG websites.

FIG Organizing Committee reserves the right to use any photograph/video taken at any event, without the expressed written permission of those included within the photograph/video. FIG Organizing Committee may use the photograph/video in publications or other media material produced, used or contracted by FIG Organizing Committee including but not limited to: brochures, invitations, books, newspapers, magazines, television, websites, etc. Naturally, participants always have the right for their picture to be removed. Should you wish to have your picture or video removed, please contact us and we will take action accordingly.