



VGCR- Vietnam 2009

16th – 22nd October 2009, Hanoi Daewoo Hotel, Vietnam

HOTEL BOOKING FORM

Please return completed form to Reservation at Fax +84 4 3831 5500 or
E-mail us at reservation@daewoohotel.com.vn

DELEGATE'S INFORMATION (PLEASE TYPE OR WRITE IN BLOCK LETTERS)

Family Name: _____ First Name: _____
 Prof. Dr. Mr Ms Mrs

Organization: _____ Position: _____

Passport No.: _____ Nationality: _____

Visa No.: _____ I do not require visa I require visa but not
yet obtained

Address: _____

Country: _____

Tel: _____ Fax: _____ *E-mail: _____

Hotel confirmation will be sent to the *email address given. Please include other email address(s) for the same confirmation to be copied to.

HOTEL RESERVATION

- Rates quoted are on a per room per night basis and inclusive 5% service charge and 5% VAT.
- Reservation confirmation can only be made with valid credit card information as a guarantee.
- Any individual cancellation advised 30 days, 14 days, 7 days and 48 hrs prior to actual arrival, will be charged 30%, 50%, 80% and 100% of on the total room charge respectively.

Hotel	Room only Rate (Club Room inclusive of daily buffet breakfast) Please indicate your selection.		Check-in Date	Check-out Date
	Room Type	<input type="checkbox"/> Single <input type="checkbox"/> Twin <input type="checkbox"/> Double Occupancy		
Hanoi Daewoo Hotel 360 Kim Ma Str. Ba Dinh Dist. Hanoi, Vietnam Tel: +84 4 3831 5000 Fax: +84 4 3831 5500	Deluxe Room	Single: US\$ 128nett (inclusive 01 daily BBF) Double/Twin: US\$ 150nett (inclusive 02 daily BBF)		
	Club Room	Single: US\$ 160nett (inclusive 01 daily BBF) Double/Twin: US\$ 182nett (inclusive 02 daily BBF)		
	** All guests can check in 1400hrs and check out at 1200hrs			

TRANSPORT DETAILS

Arrival Date: _____ Arrival Time: _____ Flight No.: _____

Departure Date: _____ Departure Time: _____ Flight No.: _____

Airport Transfer Required: Yes No

Rate: UD\$ 60 nett per car per way, maximum 3 persons per car.

Note: Noi Bai Airport is extremely busy. Please note that our driver will be holding a signboard with your name printed on it.

CREDIT CARD DETAILS (INFORMATION IS REQUIRED IN ORDER TO GUARANTEE YOUR BOOKING OF HOTEL)

Credit Card MasterCard Visa Diners AMEX

Cardholder's name: _____ Card no.: _____

Authorized Signature: _____ CVC Code* _____ Expiry Date: _____
(as in credit card if applicable) * You need to fill out your CVC code (3 digit number on the back of your credit card following by the credit card number)

AUTHORIZATION

Yes. By sending in this form, I acknowledge that I commit myself to the payment of late cancellation or no-show room charge. I have taken notice of the cancellation terms on this form.

Date: _____ Signature: _____

For any further questions, please contact:

Reservation at Hanoi Daewoo Hotel: reservation@daewoohotel.com.vn
Or Tel +84 4 3831 5000/ Fax +84 4 3831 5500